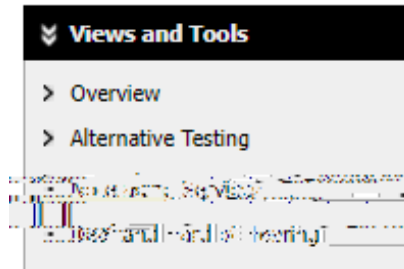


Notetaking Services Module

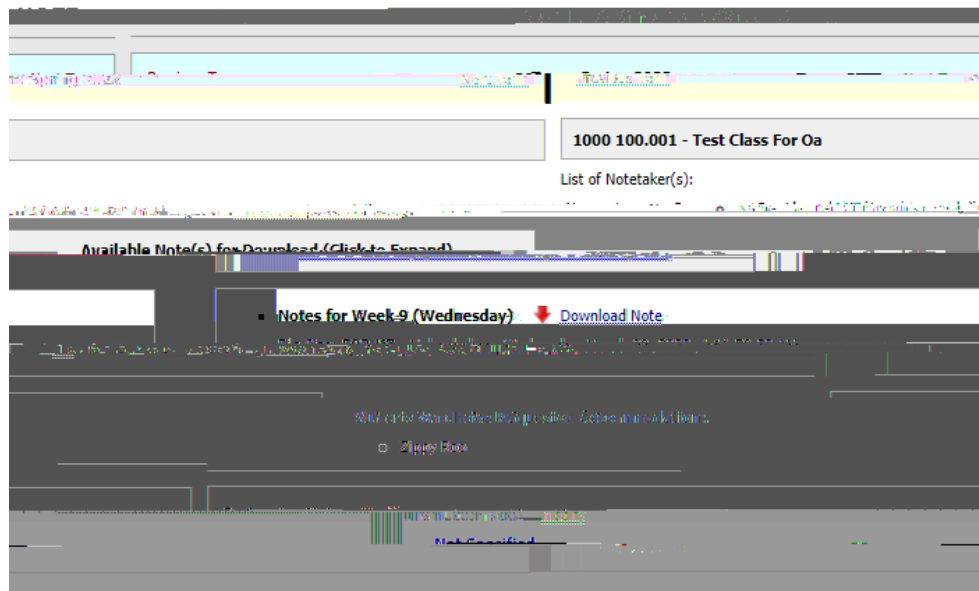
In the Notetaking Services Module, you can add your own instructor notes for the course.

Please note, instructors are not required to add notes for the semester. We instructors have access to the module to review. Additionally, not all notetakers provide notes in both notetaker and student views. Log into the Student Portal using your agreement: <https://kaccessiblelearning.com>

- On the overview page for the current term, select Notetaking Services under Views and Tools on the left side of the page.



- The Notetaking Services page will list the course as well as the student who requested a notetaker. If there is a notetaker assigned, the notetaker's name will be provided as well as any available course notes to be downloaded.



4. If any Instructor Notes need to be added, select **Modify** beside Instructor note and add any necessary information for the course. Select **Update Class** after entering Instructor Note, for the note to be saved.

NOTETAKING SERVICES

Class Detail Information

Term: **2022 - Spring**

Course CRN: **10000**

Course Subject: **1000**

Course Number: **100**

Course Section: **001**

Course Title: **Test Class for OA**

Type: **Not Specified**

UNIVERSITY OF AKRON

Administration

Modify Class Add Note